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## Preparedness Checklist

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### Make a plan.

- If you have to evacuate, know where will you go and how will you get there. DeIDOT evacuation maps: [https://deldot.gov/information/projects/tmt/evac\\_map.shtml](https://deldot.gov/information/projects/tmt/evac_map.shtml)
- Make a plan to stay in touch with your family members in case you are separated during an emergency or disaster.
- Create a communication plan and include the following:
  - Out-of-Town Contact** – In an emergency it might be easier to make a phone call out of town; designate a contact out-of-town to take messages and relay information for your family.
  - Meeting Places** – Choose two places to meet: one in the neighborhood; one outside of the neighborhood.

### Make a kit.

- Have enough water for at least 3 days (two quarts for drinking, two quarts for each person in your household for food preparation/sanitation).
- Store at least a three-day supply of non-perishable food. Select foods that require no refrigeration, preparation or cooking. Select food items that are compact and lightweight. Canned meats, fruits, juices, fruit/granola bars, crackers, etc. are all good choices.
- Have supplies set aside to take with you in case you need to evacuate.
- Have extra supplies set aside in case you have to shelter in place for a lengthy period of time.
- Include flashlights, extra batteries, first aid kits, and medication.
- Include powerpacks and chargers for all your phones. Keep your phones charged if you know there is a storm coming.
- If you have a pet or pets, have a plan for your pet if you have to evacuate. Make sure to pack extra supplies for your pet and include food, extra water, medication, if needed, bedding, leash/collar, etc.

### Know what is happening in your area.

- Local radio stations.
- Local television news/local weather stations.
- Listen to instructions from local emergency management officials.
- Sign up for Delaware's Emergency Notification System (DENS): <http://dema.delaware.gov>



- WEA: [Wireless Emergency Alerts](#)

**Have an emergency information card for your wallet or information on the lock screen of your phone.**

- If someone has to call 911 for you, this is helpful to let emergency responders know what medications you are taking and any medical conditions you may have.
- To put your information on the lock screen of your phone, use an app such as [ICE Medical Standard](#): This free app will create an image that is visible on your lock screen which will contain medical information as well as your contacts in case of an emergency.
- [Put Emergency Information on Your Phone's Lock Screen](#) without downloading an application.
- Sign you and your family members up for SMART911: <https://www.smart911.com/>

**Have copies of all your important papers in a safe place.**

- If you have to evacuate quickly, make sure you have everything you need to recover.
- A “take and go” waterproof/fireproof box is the best way to transport your important papers. Include property deeds, insurance policies (house, car, life) bank account numbers, credit card numbers, copies of driver’s license and cash.
- A good resource to organize all of your important information and documents is the Emergency Financial First Aid Kit. It is available online at: [https://www.ready.gov/sites/default/files/2020-03/ready\\_emergency-financial-first-aid-toolkit.pdf](https://www.ready.gov/sites/default/files/2020-03/ready_emergency-financial-first-aid-toolkit.pdf)

**Make sure to secure your property.**

- Bring in all outdoor furniture, umbrellas, garbage cans, rakes and anything else that might become airborne.
- If in the direct path of the hurricane or high winds are predicted, cover windows to prevent breaking and water damage.
- Clean gutters.
- Check for vulnerable trees and/or loose branches.